



<< WELCOME!!! >>

Dear Guest,

this holiday farm adopts an environmental preservation policy, which is at your disposal by the reception. The aim's achievement of the environmental policy depends on the habits and behaviours of the guests too. In this brochure you can find some simple advice, which will allow you to join the environmental policy of the bio-agricultural farm. For any other information you may require, you can come to the reception and in case we are not in, *we are reachable dialing the No. "13" on the reception phone.*

ENVIRONMENTAL RULE

1. Separate rubbish collection: the holiday farm's aim is to reduce to the least the waste generation, above all non-recyclable rubbish, this is the reason for the separate rubbish collection. Near the proper collection boxes for the separate rubbish collection, which are in front of the bicycle storage area, you can find the instructions for the right separation of the wastes. As in this chart below:

- **Box No.1 - ORGANIC RUBBISH:** food wastes, fruit peel or shell, tea begs, coffee grounds, eggshell, little bones and stones, fish, meat and cheese wastes, vegetable wastes, kitchen wastes. **Pay attention, please! Without packaging!**
- **Box No.2 - RECYCLABLE WASTE:** food trays and aluminum wraps, tin cans, oil cans, little metallic objects, bottle top, aluminum bowls and cans for jams, sauces, eggs boxes, shopping bags, plastic bottles for water and other drinks (empty), food packaging, washing powder boxes, cellophane sheets, yoghurt boxes.
- **Box No.3 - NOT RECYCLABLE WASTES:** nappy and sanitary towels, compact disc, pen and drawing pen, make up, toothbrush, throwaway razorblades or shavers.
- **Box No.4 - GLASS:** bottles, glass can or jar, little glass chips (ex.: broken glasses, etc).
- **Box No.5 - PAPER AND PAPERBOARD:** food and tetrapack boxes (empty), paper sheets and bags, cleaned paper napkins, magazines and newspapers, paper boxes.
- **BATTERIES AND DRUGS:** there is a trash near the glass (No.4) in the storage area in front of the bicycles.

2. **Use of the waste bins:** the guests are asked to do not throw away any kind of rubbish in the toilet drainage and to use the proper waste bins near the toilets or by the kitchen area cause this could damage the purification plant.
3. **To lock up windows and doors:** in order to avoid energy wastage it is recommended to lock up doors and windows when heating or air cooling plant are turned on.
4. **To switch off the light:** it is recommended to switch off the light bulbs when there is a sufficient level of natural light or when you leave a bio-agricultural farm apartment or room without time switch or switch presence sensor.
5. **Information about means of transporting:** by the reception you may find some useful information about the means of transporting to reach some interesting place in the neighborhood of the farm. By the farm there are some bicycle at free disposal of the guests to take a ride.
6. **Information about some environmental educational initiatives:** by the bulletin board are exposed the environmental educational plans of the bio-agricultural farm or other organizations.
7. **Water hardness advice:** to reduce the consume of washing powders, the guests are kindly invited to take note of the water hardness advices by the laundry room. **To use the washing machine** you have to ask by the reception, also to get the certified washing powder too. For an efficient use of the washing machine, it is recommended to use the PROGRAM No. 4 with the option of 40 ° or 60 °, preferably during the day with our solar energy and using eco-labeled detergent provided to you by us. Maximum time 2 hours. During the day there is always someone who can help you.
8. **Use tap water:** the water is distributed at points of delivery DRINKING, preserves the environment by avoiding disposable bottles.
9. **No smoking:** it is strictly forbidden to smoke within bio-agricultural farm structures: Law 11.11.1975, No. 58; art. 51 Law 16.1.2003, No. 3; DPCM 23.12.2003.
10. **Bed linen and towels:** in bio-Farm Fresh bed linen and towels are changed weekly or at the express request of the host.

RULE OF THE APARTMENTS

1. Arrivals and departures are ruled by the exposed timetable: **check in from 3.00 pm till 7.00 pm, check out from 9.00 am till 10.00 am;** the guests have to leave and set free the apartment within 10.00 am of the departure day; in case of overstay after 10.00 am we will have to charge a further day;
2. The full payment has to be made on the arrival day (we accept all the credit cards but Diners and American Express);
3. On the arrival day the guests have to give us their identity cards for the obligatory registration to the Police;
4. In case of stay suspension the whole amount payment is due for the entire booked time;
5. Visitors are allowed but with the management agreement and they have to give their identity documents by the reception of the Rural Park. The visitors are allowed to stay for one hour, after this time they will have to pay the daily fee. The visitors time is from 8.30 am till 8.30 pm and have to leave the camping within 11.00 pm;
6. **Only guide dogs** are allowed after previous communication and in possession of the vaccination papers, the Civil Responsibility insurance documents and with their own carrying box: it is strictly forbidden to let the domestic animal lay on the bed or the sofa as a form of respect for the future guests of the holiday farm apartments. It is not allowed to leave the pet alone in the flat, it is also not allowed to set it free in the Rural Park "Altare di Polazzo" equipped areas. The pet has to be always on leash and the other guests have not to be disturbed by it. The owners will be liable for every possible damage caused by the domestic animal according to art. 2052 Italian Civil Code;
7. **All kids, under 18 years, have always to be looked after by parents by using the various equipments of the Rural Park:** swimming pool, recreation ground and all the other equipped areas of the Park "Altare di Polazzo". The parents are responsible for their kids, so that they have to be sit from their own parents and the Rural Park management disclaim all responsibility;
8. **The guests have to respect the public order and quiet** in the apartments and the contiguous areas. The quiet during the night time is strictly obligatory from 11.00 pm till 7.00 am;

9. Not light the fire and free barbecue without the consent of the Board;
10. Each apartment has a private parking with the same reference number. To charge the electric machines you have to ask for the wallbox activation by the proper parking area near the reception.
11. At the end of the stay the apartment must be left as tidy as it was on arrival.
12. **The visits inside the farm should always be accompanied by a member of the Samsa family:** For security reasons you can not access on their own pastures and livestock. WE ARE PLEASED TO ACCOMPANY YOU..

RULE OF THE RELAX AREA

1. **Opening hours** of the Relax Area: **from 9.00 am till 13.00 pm and from 15.00 pm till 20.00 pm;**
2. The guests have **to respect the quiet** during the opening hours;
3. In the Relax Area **parents have to look after their children under 18 years**, they are responsible for them and will answer for every possible damage caused to the equipments. Kids have to be supervised by the parents, the management disclaim all the responsibility;
4. For children under 3 years of age will be required to wear the appropriate restraining costume.
5. In order to keep the swimming pool water the most cleaned and hygienic it is possible the guests have to have a shower before bathe and use slippers near the pool;
6. **It is strictly forbidden to plunge in from the little ladder or from the poolside;**
7. It is strictly forbidden to play in the pool with balls, rackets and other games which could damage the swimming pool and disturb the quiet of the Relax Area: the guests are kindly invited to use the equipment area for the games.
8. **Each apartment has a deck chair and a sunlounger** with the same reference number, both of which, after use, **should be properly stored in its own compartment numbered.**
9. **In the relax pool is not allowed to eat meals will carry picnic.**

RULE OF THE RECREATION GROUND

1. The games are on hand of the guests to be sparingly used , in order to let them for the future guests too;
2. Parents are responsible for their kids. They are responsible for them and will answer for every possible damage caused to the equipments. **Kids under 18 years have to be supervised by the parents**, the management disclaim all the responsibility.

RULE OF THE BICYCLES

1. Pick-up time for bikes: from 8.30 to 9.00 am, drop-off time for bikes: from 18.30 to 19.00
2. **The user must be an adult**, know and respect the rules of the Civil Code and those of the Highway Code in particular, the provisions of which he or she must say they know.
3. The user and the person responsible at the "Altire di Polazzo" Rural Park will check the state of the bicycle and its functionality at the time the bike is handed over. Taking delivery of the bike the user recognizes it as being mechanically sound and declares that he or she has checked it previously. For each bike rented the following accessories will be provided: anti-theft lock, helmet and high visibility jacket.
4. The bike is to be used only as a means of transport and is to be treated with care, common sense and diligence. Races, reckless manoeuvres and showing off of any kind are prohibited. The user must use the vehicle so as to avoid damage, both to the bicycle and the accessories provided.
5. The "Altire di Polazzo" Rural Park may carry out checks to users during the use of bicycles, and request their immediate return if they observe any conditions of improper use of the vehicle.
6. Cycling requires physical fitness and technical expertise on the part of those who wish to do it. Consequently, users taking the bicycle acknowledge that they are equipped with the adequate capacity and appropriate expertise, without any reservation.
7. **The user is responsible for any damage caused to himself, to the bike, to third parties and property during the use of the vehicle.** No form of compensation may be requested from the "Altire di Polazzo" Rural Park . The user is obliged to observe the rules of the Highway Code. The "Altire di Polazzo" Rural Park declines any responsibility in the event of improper use of the vehicle or failure to observe the rules of the Highway Code.
8. **The rented bicycles should never be left unattended** without using the lock provided, it being up to the user to take care of it and maintain the efficiency of the bicycle. A bicycle that loses efficiency during the period of hire must immediately be returned and the person at the point of hire must be informed of this fact.
9. **In the case of damage and / or breakage caused to the rented vehicle**, punctures excluded, **the user must pay for the damage** which will be calculated by the "Altire di Polazzo" Rural Park upon return of the vehicle.
10. In the case of the non-return or an assessment of irreparable damage the bicycle is indemnified by the user with a fixed sum and agreed as of now at Euro 130.00.
11. **The "Altire di Polazzo" Rural Park may refuse to rent a bike to persons not considered able to ride it** (in accordance with Articles 186 and 187 of the Italian Highway Code) or for other reasons, and in any case at the discretion of the Rural Park itself.
12. The signing of the hire agreement by the user implies the knowledge and acceptance of all the rules, tariffs, opening and closing hours of the rental service.

RULE OF THE ACCESS ROAD

Our organic farm is located within a protected area is part of the European ecological network Natura 2000, so we think it important to adjust the speed of access in this environment so delicate. Was chosen so **the maximum speed of 10 km/h** (by order of the Mayor) also for tranquility guests and his family but especially for their children's safety.

The guest is strictly asked to respect all this rules, which are visible on the official website of the organic farm (www.parcorurale.it), are sent by e-mail at the time of booking or are given by the arrival day and are exposed by the reception. In case of in-observance of the abovementioned rules, the management of the Rural Park "Altire di Polazzo" can decide to expel the guest.

We thank you for your attention and we wish you a good stay in our bio-agricultural farm.

Famiglia Samsa